

Workiva LEARNING HUB

Stav connected through learning.

The Learning Hub

- Is a self-service portal that has dynamic search and filter capabilities.
- Browse collections to find relevant courses that are right for you!
- Learn with interactive courses and tons of up-to-date content.



Access within the workiva Platform

From the Homepage, click the purple question mark to navigate to the Learning Hub.

Begin with Getting Started Collections





Workiva Platform

Documents

- **Spreadsheets**
- Presentations

Administrator

Search for training.

- Introduction to Workspaces Admin
- Adjusting Permissions: Automated Access Management
- On Demand: Workiva Home, Folders & **Admin Functions**
- Split Screens & Multiple Monitors: Faster Workflows & Fewer Clicks



- Invite Members to a Workspace
- Workspace Roles
- Understanding Permissions
- Administer Workspaces in an <u>Organization</u>