The Document

WT | CV-Consolidated Financial Statement 2019 NG Wdata

File   Edit   View   Review   XBRL

Publish | Undo | Redo | Format | Normal | Times New Roman | 10 | Insert

Styles

CV-Consolidated Financial Stat...

2. Fair Value Measurements

Cover

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Forward Looking Statements

Consolidated Financial Statements

  Consolidated Statements of Op...

  Consolidated Balance Sheets

  Consolidated Statements of Ear...

  Consolidated Statements of Sto...

  Consolidated Statements of Cas...

  Notes to Consolidated Financial...

    1. Summary of Significant A...

    2. Fair Value Measurements

    3. Property and Leases

    4. Income Taxes

    5. Long-Term Debt

    6. Stock Plans

    7. Employee Benefit Plans

    8. Debt Guarantee

    9. Store Closings

    10. Commitments and Conti...

2. FAIR VALUE MEASUREMENTS

The fair value of an asset is considered to be the price at which the asset could be sold in an orderly transaction between unrelated knowledgeable and willing parties. A liability's fair value is defined as the amount that would be paid to transfer the liability to a new obligor, rather than the amount that would be paid to settle the liability with the creditor. Assets and liabilities recorded at fair value are measured using a three-tier fair value hierarchy, which prioritizes the inputs used in measuring fair value. These tiers include:

- Level 1 — Observable inputs that reflect quoted prices in active markets
- Level 2 — Inputs other than quoted prices in active markets that are either directly or indirectly observable
- Level 3 — Unobservable inputs in which little or no market data exists, therefore requiring the Company to develop its own assumptions

Assets and Liabilities Measured at Fair Value on a Recurring Basis

The assets and liabilities of the Company that are measured at fair value on a recurring basis as of January 31, 2018 and January 31, 2017 were as follows (amounts in millions):

	Fair Value at June 30, 2015 Using			Fair Value at June 30, 2014 Using		
	Level 1	Level 2	Level 3	Level 1	Level 2	Level 3
Derivative agreements - assets	—	$ 82	$ —	$ —	$ 77	$ —
Derivative agreements - liabilities	—	(29)	—	—	(19)	—
Total	—	$ 53	$ —	$ —	$ 58	$ —

The Company uses derivative financial instruments from time to time in the management of its interest rate exposure on long-term debt and its exposure on foreign currency fluctuations. The fair value of the Company's derivative financial instruments was measured using level 2 inputs. The Company's derivative agreements are discussed further in Note 4. Income Taxes.

Assets and Liabilities Measured at Fair Value on a Nonrecurring Basis

The assets and liabilities of the Company that were measured at fair value on a nonrecurring basis as of January 31, 2018 and January 31, 2017 were as follows (amounts in millions):

	Fair Value Measured During Fiscal 43190 Level 3	Gains (Losses)
Lease obligation costs, net	$ (153)	$ (26)
Total for fiscal 43190		$ (26)
	Fair Value Measured During Fiscal 42004 Level 3	Gains (Losses)

Link Formatting

Value Formatting

Format (i)   Date

Date Options

Display   January 31, 2017

Advanced Options

☐ Uppercase all

☐ Abbreviate month

Custom Prefix
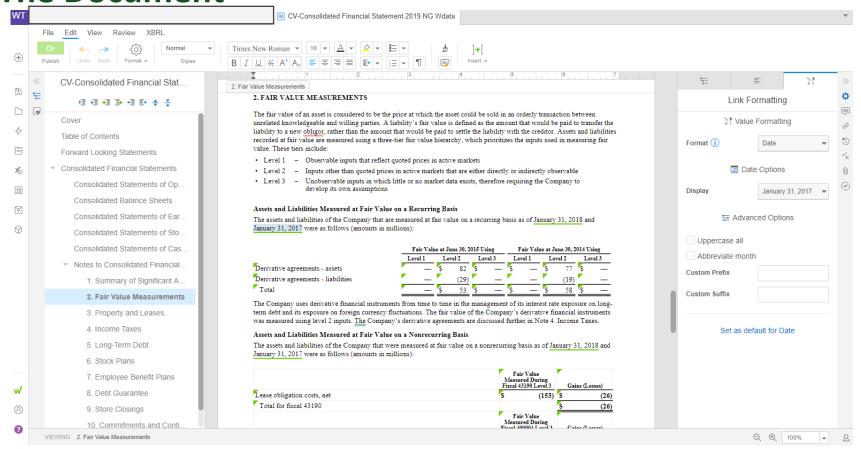
Custom Suffix

Set as default for Date

VIEWING   2. Fair Value Measurements   100%

The Document - Right Hand Panel - Properties

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CV-Consolidated Financial Stat…

Cover
Table of Contents
Forward Looking Statements
▶ Consolidated Financial Statements

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Total for fiscal 43190		(26)

	Fair Value Measured During Fiscal 42094 Level 3	Gains (Losses)

Section Properties

Layout

Section Size: US Letter (8.50" x … ▼

Orientati…

Margins

Left	0.6875	in.
Right	0.6875	in.
Top	0.59375	in.
Bottom	0.59375	in.

☐ Insert page break before section
☐ Non-printing
☐ Section contains an EDGAR exhibit index
☐ Ignore page breaks before the end of this section for EDGAR
☐ Disable XBRL for this section

VIEWING   2. Fair Value Measurements   100%

The Document - Right Hand Panel - Properties

The Document - Right Hand Panel - Properties

YOUR LOGO HERE

The Document - Document Outline

The Document - Document Health

WT | CV-Consolidated Financial Statement 2019 NG Wdata

File Edit View Review XBRL

Publish | Undo Redo | Format | Normal | Times New Roman | 10 | Styles | Insert

Document Health

2. Fair Value Measurements

Overall Summary

- ✓ No Limit Issues
- ✓ No Formula Issues
- ⚠ Verified Linking Issues — 12
- ✓ No Precision Issues
- ✓ No Data Validation Issues
- ✓ No Content Issues
- ✓ No Image Issues

Issues Found in Your Sections — 12

Continue

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Fair Value Measured During Fiscal 400004 Level 3 | Gains (Losses)

Link Formatting

⚟ Value Formatting

Format ⓘ — Date

📅 Date Options

Display — January 31, 2017

⇄ Advanced Options

☐ Uppercase all
☐ Abbreviate month

Custom Prefix
Custom Suffix

Set as default for Date

VIEWING 2. Fair Value Measurements

100%

The Document

YOUR LOGO HERE

File Tab

Edit Tab

The File/Edit Tab - Activity

1. In the document you created
   a. Go to **Document Properties**
      i. Update Symbol Align to $(1,234.12)
      ii. Update page margins to Top ".75"
   b. Go to **Permissions**
      i. Filter by Owner
      ii. Add someone else in the class as viewer
   c. From the Edit tab
      i. Insert a Table

Documents

- Continuous Scrolling
- Insert
- Formatting
- Hyperlinks
- Audit Trail & Milestones

Documents

Adding Text - Activity

1. Rename Section 1 to "Table of Contents"
2. Add 2 new sections to the document outline
3. Rename the sections each:
   a. "Overview"
   b. "Performance"

   * Open the Wdesk doc called "Source Information - Copy/Paste" and copy text from there

4. Copy/paste Overview text* into Overview section
5. Copy/paste Performance text* into Performance section

Document Basics - Formatting

Formatting Your Text
- Style guides
- Format painter

Demo

Documents

- Formatting
    - Style Guides
    - Format Painter

Style Guides - Formatting Text - Activity

1. From the Styles drop down select "Edit Style Guide"
    a. Normal
        i. Change and lock the font style to "Calibri"
        ii. Update Notes to "Calibri only"
    b. Headings
        i. Heading 1: Change Heading 1 to the color purple
        ii. Heading 2: lock the font size and Italicize
2. Publish your updates & return to Document
3. Apply Heading 1 style to the two headings in your document
4. Apply Heading 2 style to 2 Sub-titles in the "Performance" section
5. Go back to the still open "Style Guides" Tab
    a. Update Heading 1 color to Green & Publish

Did all the headers in your document change to the color green?

Format Painter - Formatting Text - Activity

Your Turn!

1. In the Overview Section
    a. Pick some text from the first paragraph - bold it and format it in a different color
2. Highlight that text
3. Double-click on the format Painter
4. Apply that formatting to other pieces of text in the next paragraph

Note: Hit the Esc key or click the formatting painter button again to exit out of this mode.

Milestone the Document - Activity

1. From the Right Hand Panel:
   a. From the History panel
   b. In the drop down menu for your most recent 5 minutes logged
   c. Select > Create Milestone
      i.   Name: Draft 1
      ii. Remarks: Text Formatting

Document Basics - Tables

Working With Tables

- Tables function much like mini spreadsheets
- Several additional formatting options appear on the toolbar when a table is activated

Documents

- Formatting Tables

Working With Tables - Activity

1. In your Performance section, insert a table under the text
2. Formatting Tables with text, numbers, formulas, etc:
   a. From "Source Information - Copy/Paste" > Tables> copy table
   b. Paste into the table you inserted in your Document

NOTE: You will match the formatting in your table to the below example

(in thousands)		YTD		
		March 31, 2019		March 31, 2018
Gross Income	$	125.00	$	120.00
Expenses		100.00		100.00
Net Income	$	25.00	$	20.00
% Profit		20.0 %		16.7 %

Shortcuts:
- Who can find the keyboard shortcut for applying alternate row shading?
  (look under the Workiva Icon at bottom left)

Don't forget to: Merge cells, indent text, add alternating color fill, insert borders, delete excess columns/rows, formulas, etc.

When You Get Done Your Table Should Look Something Like This:

(in thousands)	YTD	
	March 31, 2019	March 31, 2018
Gross Income	$ 125.00	$ 120.00
Expenses	100.00	100.00
Net Income	$ 25.00	$ 20.00
% Profit	20.0 %	16.7 %

gif-finder.com

Document Basics - Hyperlinking & Autotext

Hyperlinks & Autotext
- Easily hyperlink to:
  - other sections within the same document
  - other Wdesk documents
  - external url
- Set page numbers to auto-update

Note: Need to ctrl+click to follow the hyperlink

Hyperlinks & Auto-Text - Activity

1. Demote the Overview & Performance sections underneath of the Table of Contents section
2. From "Source Information - Copy/Paste"
   a. Copy table contents from "Hyperlinks & Auto-text" table into your Table of Contents blank table
3. Apply a hyperlink to the Overview and Performance titles in the table (hyperlinking to respective section in your document)
4. Replace page numbers with auto-text
   a. Double-click into the cell needing a page number
   b. From Edit>Insert>Auto-Text>Section Page Number
   c. Select the corresponding Section and Insert

Documents

- Table of Contents
  - Hyperlinks
  - Auto-text

Formatting